



City of Edna Bay

P. O. Box EDB
Edna Bay, AK 99950
(907) 594-6300
clerk@cityofednabay.org

Purchase Order

Date:

/ /

Purchase Order:

#

Department:

Agent:

Vendor:

Ship To:

Quantity	Description	Unit Price	Total
Comments:		Subtotal	
		Tax	
		Shipping	
		Total	

[Sec. 4.16.040 (C) (2) - Two Authorized Signers Necessary Before Submission]

Authorized Signers	
Mayor / Designee:	Treasurer / Authorized Signer: